**DISCIPLINARY CODE OF**

**THE ACADEMY OF ARTS, ARCHITECTURE & DESIGN IN PRAGUE**

of 25 July 2017

*The Ministry of Education, Youth and Sports registered pursuant to Section 36 (2) of the Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Some Other Acts (The Higher Education Act) on 25 July 2017 under Ref. No. MSMT-20295/2017 Disciplinary Code of the Academy of Arts, Architecture & Design in Prague.*

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*Mgr. Karolína Gondková, director of the Department of Higher Education Institutions*

*Academic Senate of the Academy of Arts, Architecture & Design in Prague*

*pursuant to Section 9 (1) (b) point 3 and Section 17 (1) (i) of the Act No. 111/1998 Coll.,
 on Higher Education Institutions and on Amendments and Supplements to Some Other Acts (The Higher Education Act),*

*as amended, adopted this internal regulation of the Academy of Arts, Architecture & Design in Prague:*

**DISCIPLINARY CODE OF**

**THE ACADEMY OF ARTS, ARCHITECTURE & DESIGN IN PRAGUE**

# Article 1

# Disciplinary proceedings

1. Disciplinary offence means wilful breach of obligations set by laws and regulations or internal regulations of the Academy of Arts, Architecture & Design in Prague (hereinafter referred to as ‘‘UMPRUM’’).
2. Disciplinary offence shall be heard by a disciplinary committee appointed by the Rector. The disciplinary committee is chaired by a Vice-Rector who is responsible for study matters. The term of office of a member of disciplinary committee is two years.
3. Disciplinary committee is formed by two students and two academic employees. For the entire term of office member of the disciplinary committee shall also be a member of UMPRUM academia. On the day of termination of affiliation in UMPRUM academia membership in the disciplinary committee shall also cease.
4. Disciplinary proceedings are initiated by a disciplinary committee upon a proposal from a Rector. The proposal shall include:
	1. Description of an event,
	2. Evidence, on which the fact findings are based,
	3. The reasoning why the disciplinary offence is seen in the act, and
	4. Proposal to impose sanction.
5. The Chairman of the disciplinary committee shall notify the commencement of disciplinary proceedings to the student, together with the regulation of the oral hearing and the setting of a time limit for observations, which may not be less than 5 days after the service thereof.
6. A protocol record shall be made of the disciplinary committee's deliberations showing which evidence has been made. In the proceedings the chairman may obtain statement of UMPRUM employees, students, and head of the respective studio.
7. Upon proposal of the disciplinary committee the Rector may impose the following sanctions for disciplinary offence:
	1. Warning,
	2. Conditional exclusion from study with a time limit and conditions for certification,
	3. Exclusion from study.
8. A disciplinary offence may not be heard if a period of one year has elapsed since it was committed or from a final conviction in a criminal case.
9. If it turns out that it does not concern a disciplinary offence, if it is not possible to prove that a disciplinary offence was committed by a student, or if a person has ceased to be a student, the disciplinary proceedings shall be halted.
10. Section 68 of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Some Other Acts (The Higher Education Act), as amended (hereinafter referred to as “Act”) applies to the Rector’s decision on disciplinary offence.
11. Rector shall be an appellate body.

# Article 2

**Final provisions**

1. This code was approved pursuant to Section 9 (1) (b) point 3 of the Act by the Academic Senate of UMPRUM on 26 June 2017.
2. This code becomes valid pursuant to Section 36(4) of the Act on the day of registration by the Ministry of Education, Youth and Sports.
3. This code shall enter into effect as of 1 September 2017.

# Prof. academic architect Jindřich Smetana, m.p.

Rector

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